

# PRIVACY POLICY

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Effective 01.13.2016

## Overview

Welcome! This website, mobile application, or service is owned by GRAMMY Museum® Mississippi (“**GRAMMY Museum® Mississippi**,” “**us**,” “**our**,” or “**we**”), and is operated by Cleveland Music Foundation, LLC. (the “**Operator**”). This privacy policy (the “**Policy**”) contains details regarding our practices and your choices relating to how we collect, use and disclose personal and other information about our guests, visitors and users.

You may provide information to us when you visit our website at [grammymuseumms.org](http://grammymuseumms.org) (including any subdomains or mobile versions, the “**Site**”), and interact with our other on-site or web-enabled technologies, such as on premise WiFi, Bluetooth beacons, interactive kiosks, or future technologies. We may refer to the Site and these related web-enabled technologies collectively as our “**Digital Services**.”

This policy is incorporated into the Terms of Use governing your use of any of our Digital Services. Any capitalized terms not defined in this Privacy Policy will have the definitions provided in our Terms of Use.

### **Through your use of any of our Digital Services, you consent to the practices described in this Policy.**

Please note: This Policy does not apply to information collected by third parties, for example, when you purchase a ticket from a third party ticketing provider through links on our Digital Services, visit a third party website, or interact with online advertisements. Please take a moment to review the privacy policies of third-party sites before you disclose information to them, as we cannot be held responsible for their actions with regard to your information.

## What information do we collect and how do we use it?

We may collect personal and other information about you when you use any of the Digital Services, as described below. “**Personal Information**” is information which can be used to distinguish or trace an individual's identity, such as their name, social security number, email address, etc. whether used alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual.

We typically collect Personal Information and other data from you, and use that information in the following ways and as otherwise set forth in this Policy or otherwise communicated to you from time to time:

### *If you sign up for our newsletters, emails and other offers.*

We may offer newsletters and other communications that provide information about concerts and events, our Digital Services, our company, our partners and sponsors, or other information we think would be of interest to you. By providing your email address and any other Personal Information required by the online form, you consent to receive these communications from us. We use this information primarily to administer and manage our newsletter subscriptions and to provide you with additional communications, offers, or newsletters we believe will interest you, or that you have consented to receive.

### *If you contact us through the Digital Services.*

You may contact us, using a form available on our Digital Services, with questions about our museum, events, ticketing, or other matters. If you contact us through these methods, we will collect the Personal Information you voluntarily provide on the applicable form (typically your name, email address and phone number), in the chat window, or otherwise. Any information you provide through our Digital Services will be used in the context of resolving your

request or answering your inquiry, or to provide additional information related to that inquiry. We may also place you on our marketing list for information related to your inquiry or which we otherwise believe would be of interest to you, and we may otherwise use your information as described in this Privacy Policy, subject to your consent when required by applicable laws.

### *Automatic collection when you access our Digital Services.*

Our Digital Services automatically collect certain information from you when you use them. For example, some of our Digital Services use cookies and other similar tracking technologies to provide essential features and improve your experience when using our Digital Services (see below for more information). Additionally, through our Digital Services, our servers or networks may collect your device's IP address and other device or network information, such as your screen resolution, OS version, browser version, and certain identifiers. We use this information to help ensure that our content is displayed properly, so that we can understand how, where and which devices access our Digital Services, and to improve the quality and delivery of our Digital Services.

We may log click-stream or similar data for purposes of system administration, to improve our Digital Services, to report aggregate information to our advertisers, and other internal uses related to the Digital Services. Click-stream data is information collected when you request pages from our Digital Services, and may include information such as the page served, the time, the source and type of browser making the request, the most recent page view, and other non-Personal Information. This data helps us analyze how visitors arrive at our Digital Services, what type of content is most popular, what type of visitors are interested in particular kinds of events, content, advertising, and the like. We may associate click-stream, shopping cart, ticket purchase (whether complete or incomplete) and other similar data with other information we hold about you so that we can personalize or improve the relevance and quality of the services or information we or third parties provide to you.

### *When you make a donation.*

If you click on one of the links to donate to GRAMMY Museum Mississippi on our Site, you will be directed to PayPal's site, at which you may enter your payment information and other details. Please note that you are providing this information directly to PayPal and not to us, and that we will never see or receive any of your credit card information (although non-financial information about you and your donation will be sent to us.)

### *If you enter a contest, sweepstakes or other promotion.*

We may operate contests, sweepstakes or other promotions (each, a "**Promotion**") through our Digital Services, which may require registration on our Digital Services or through our social media channels in order to enter. Your Personal Information may be used by us to contact you for winner notification, prize delivery confirmation or other promotional purposes. Your entry may also result in your being added to our and our related entities' marketing lists as well as those of third parties associated with the Promotion, including sponsors, the Operator, or others. If you win a Promotion, your acceptance of a prize may require you (unless prohibited by law) to allow us to post publicly some of your Personal Information on our Digital Services or elsewhere, such as on a winner's page. In some instances, a third-party advertiser or sponsor may operate or host a Promotion on the Digital Services together with GRAMMY Museum Mississippi, and collect your information. In cases where we are not the sponsor, operator or host of the Promotion, we may have no control over the information collected and accordingly encourage you to review the official rules of the Promotion as well as the advertiser's or sponsor's privacy policy applicable to the Promotion before participating.

### *When you complete a Survey.*

We may occasionally feature surveys on our Digital Services, which may collect certain Personal Information from you. For example, we may collect your name and email address, as well as other information related to your experience at one of our events or the museum. By completing the survey, you consent to our collection of any Personal Information

and other data you provide, and use of that Personal Information and data to administer, respond to, analyze or otherwise complete the survey process or as otherwise described in this Privacy Policy.

### *Cookies, tracking, and interest-based advertising.*

Our Digital Services may use cookies, web beacons and similar digital tracking technologies. Cookies are small data files that are transferred to your hard drive when your browser settings permit the acceptance of cookies. Similar technologies, such as web beacons or pixel tags function through the use of small files, such as a GIF or PNG, which are opened on a page, ad, or in an email. The request for these files from a server reveals certain information, such as your browser type, IP address, and other information. To learn more about cookies and similar tracking technologies, and how they can affect your privacy, visit [allaboutcookies.org](http://allaboutcookies.org).

Our Digital Services may use cookies or other technologies provided by website analytics services such as Google Analytics to help us better understand how our Digital Services are used. By tracking how and when you use our Digital Services, these technologies help us determine which features and content on our Digital Services are most important to our visitors. If you do not want information collected through the use of cookies, you can turn off cookies using your browser's settings menu; however, this may eliminate our ability to provide a personalized or user-friendly experience. To learn more about, or to opt-out of Google's analytic and marketing services, visit [Google Analytics Terms of Use](#), the [Google Privacy Policy](#), or [Google Analytics Opt-out](#).

Data about your activities online may be collected for use in providing advertising tailored to your individual interests, either by us, our affiliates, or third parties. We may use third parties such as network advertisers and ad exchanges to serve advertisements across the internet and may use third party analytics service providers to evaluate and provide us and/or third parties with information about the use of these ads on third party websites and viewing of ads and of our content. You may or may not be offered a choice as to whether or not to have your information collected for that purpose. The information collected may include information about your visits to our Digital Services, such as the pages you have viewed. These third-party tracking technologies may be set to, among other things: (a) help deliver advertisements to you that you might be interested in; (b) prevent you from seeing the same advertisements too many times; and (c) understand the effectiveness of the advertisements that have been delivered to you. This collection and ad targeting takes place both on our Digital Services and on third-party websites or services that participate in the ad network, such as websites that feature advertisements delivered by the ad network. This process also helps us track the effectiveness of our marketing efforts. We and third-party vendors, including Google, use first-party cookies (such as the Google Analytics cookie) and third-party cookies (such as a DoubleClick cookie) together to report how your ad impressions, other uses of ad services, and interactions with these ad impressions and ad services are related to visits to our Digital Services. To learn more about how to opt out of Google's use of cookies, visit the Google's Ads Settings, [here](#). To learn more about how to opt out of DoubleClick's use of cookies, visit the DoubleClick opt-out page, [here](#).

If you wish to take steps to opt-out of tracking by certain online advertisers, you can visit the Digital Advertising Alliance's opt-out page at <http://www.aboutads.info/choices> or the Network Advertising Initiative at [www.networkadvertising.org/optout\\_nonpii.asp](http://www.networkadvertising.org/optout_nonpii.asp). Please note, most modern browsers include a "do not track" feature that may help protect your privacy. However, because there is not yet a defined response to do-not-track requests, our Site does not respond to your browser's do-not-track request.

### *Proximity beacons.*

We may collect data from physical proximity beacons located in or near our museum and (through partnerships with local businesses or entities) in areas or places visited by guests who have consented to our collection of data from beacons. Proximity beacons emit radio signals and detect when a device enters a specific area. As such, we may collect data about your location and other contextual data when you are near a beacon. If your device preferences allow us or our Mobile App access to location services, we may collect information about the location of your device in our

museum including data from each of our or our partners' beacons with which you interact, and we may send you relevant, targeted offers based on this data (for example, a discount on food purchases near our museum). We and any third parties enabling these features may store this data and combine it with other information about you. You may disable the communication of these beacons with your mobile device by disabling Bluetooth or modifying your preferences for location services through your OS.

### ***Other sources of Personal Information or data.***

If we receive Personal Information or data from you through our Digital Services other than as described in this Privacy Policy, it will still be used and managed in accordance with this Privacy Policy, unless otherwise stated at the time you provide the information.

### **Third party sites and services**

As described above, our Digital Services include features, functionality, or offers (such as ticket purchases, promotions, surveys, etc.) provided by third parties, and may also contain links to third party advertisers and others. When you make purchases through third parties, we do not receive your payment account information, as the purchase and payment transaction is processed by the third party. However we may sometimes receive your email or other information provided during a purchase from the company through which your transaction was processed. We may also receive information from other third parties collecting information on our Digital Services, such as a third party promotion in which you choose to register. Any third party websites or services to which our Digital Services link may use cookies, independently collect data or solicit Personal Information, and you should carefully review the privacy policies of these third parties before providing them any Personal Information. This Policy does not apply to any information you submit to third-party websites or services, including, without limitation, any sites to which our Digital Services may redirect you for purchasing tickets, or other sites that may be connected to our Digital Services by hypertext link or otherwise.

### **With whom may we share your information?**

Information we collect may be shared with a variety of parties, depending upon the purpose for and context in which that information was provided. We reserve the right to share your Personal Information with our current or future affiliated entities, subsidiaries, and parent companies, as well as our Operator and its subsidiaries, affiliates and parent companies. We may also share your Personal Information and other information with trusted third parties for marketing, advertising, or other commercial purposes, and we may occasionally allow third parties to access certain Digital Services for marketing purposes. In addition, if you purchase a ticket on our Digital Services or through links we provide, your Personal Information may be shared with event promoters or otherwise in accordance with this Policy.

We may, without your consent, share Personal Information and other data with service providers who provide certain services on our behalf, or in the other circumstances noted below. For example, we may share certain Personal

Information we collect with third parties such as providers of data hosting or processing services, payment processors, or other service providers. We also reserve the right to share any information we possess or data derived from it with service providers or others if such information has been reasonably de-identified.

In the event that we go through a business transition, such as a merger, acquisition, liquidation or sale of all or a portion of our assets, customer data, including Personal Information, will, in most instances, be part of the assets transferred, or may be disclosed (subject to confidentiality restrictions) during the due diligence process for a potential transaction.

In limited circumstances, we may, without your consent, access and disclose your Personal Information, any communications sent or received by you, and any other information that we may have about you to the extent we believe such disclosure is required by law, regulation, rule or court order; pursuant to requests from governmental, regulatory or administrative agencies or law enforcement authorities; or to prevent, investigate, identify persons or organizations potentially involved in, or take any action regarding suspected fraud, violations of our Terms of Use, or activity that appears to us to be illegal or we believe may expose us to legal liability. Additionally, we may disclose Personal Information in situations that we believe to be emergencies involving potential threats to the physical safety of any person or property if we believe that your information in any way relates to that threat.

## **What choices do I have about the collection, use, and disclosure of my personal or other information?**

It is possible for you to use our Digital Services without providing any Personal Information, but you may not be able to access certain features or view certain content. You may, to the extent such information is shared, opt out of having your information provided to third parties for marketing or other commercial purposes, and opt out of additional communications from us. Please note, if you do not wish for us to provide certain information to one or more of our service providers, we may be unable to complete a transaction you request.

You can unsubscribe from all email newsletters or similar communications by clicking on the unsubscribe link in every email. You may opt out of all information sharing with third parties for marketing purposes by contacting us at the address or email below. You may control or limit information we collect using proximity beacons or other location services and networks by changing your preferences in your device's location services preferences menu, or through your choices regarding Bluetooth, WiFi, and other network interfaces you may use to interact with our Digital Services.

Please note, if you do not wish for us to provide certain information to one or more of our commercial service providers, we may be unable to complete a transaction you request. You can unsubscribe from all email newsletters or similar communications by clicking on the unsubscribe link in every email. You may opt out of all information sharing with third parties for marketing purposes (if any) by contacting us at the address or email below.

## **How can I access or update my Personal Information?**

You may access or update any Personal Information we hold about you by sending a letter or email using the contact information listed below. We will respond to reasonable requests for access or revision and will provide access to the extent required or allowed by law. However, we may decide not to grant access or make revisions where the burden or expense of providing access would be disproportionate to the risks to the individual's privacy in any given case, or when the rights of others would be violated by granting the access.

To obtain a list of the Personal Information that GRAMMY Museum Mississippi holds about you or any Personal Information GRAMMY Museum Mississippi has disclosed about you to third parties for direct marketing purposes during the preceding calendar year, please send a written, signed request to:

GRAMMY Museum® Mississippi  
Attn: Webmaster  
800 West Sunflower Road  
Cleveland, MS 38732  
[marketing@grammymuseumms.org](mailto:marketing@grammymuseumms.org)

## **What security precautions do you take to protect my Personal Information?**

We have implemented reasonable security measures to safeguard the Personal Information you provide us. However, please keep in mind that we cannot be liable for the actions of third parties to whom we may transfer your Personal Information in accordance with this Policy, or third parties to whom you directly provide your Personal Information (such as when you purchase a ticket from a third party through links on our Digital Services). Furthermore, please remember that “perfect security” does not exist on the Internet, and accordingly we cannot provide any guarantee that your Personal Information or any other information you provide us will remain secure.

## **Guidelines for minors**

Our Digital Services are neither directed at nor intended for use by minors. Further, we do not knowingly collect Personal Information from minors. If we learn that we have inadvertently done so, we will promptly delete it. Do not access or use the Digital Services unless you are 18 years old or older or under the supervision of your parent or guardian.

## **Limitation of liability**

By providing us with any Personal Information you expressly and unconditionally release and hold harmless GRAMMY Museum Mississippi, its parents, subsidiaries, affiliates, related companies and their respective shareholders, owners, members, directors, officers, employees and agents (collectively, the “**Releasees**”) from any and all liability for any injuries, loss or damage of any kind arising from or in connection with the use and/or misuse of your collected Personal Information. In addition, we cannot be held liable for any injuries, loss or damage of any kind arising from or in connection with the use and/or misuse of your Personal Information by any third parties who receive your Personal Information. We make no representations or warranty regarding any third-party’s use, collection or disclosure of your Personal Information.

## **Changes to our Privacy Policy**

By using any of our Digital Services, you consent to the terms of this Policy. We may change this Policy from time to time. We will post the effective date for this and any revised policy. Accordingly, we recommend that you consult this page frequently so that you are aware of our latest Policy. Your continued use of our Digital Services constitutes your acceptance of any revised Policy.

## **International users**

If you are accessing our Digital Services from outside of the United States, any information provided will be transferred to us or our service providers in the United States. Regardless of where your information is collected or transferred, the information will be treated in accordance with this Privacy Policy. You consent to such transfer through your continued use of our Digital Services.

## **Contact us**

If you have any questions about this Policy, our privacy practices, or your dealings with our Digital Services, please contact:

GRAMMY Museum® Mississippi

Attn: Webmaster

800 West Sunflower Road

Cleveland, MS 38732

[marketing@grammymuseumms.org](mailto:marketing@grammymuseumms.org)